Confidential Hazard Report

This form is a **confidential** means of reporting any concerns you may have about safety within the Club. If you feel that, during your activities at the Club, you experienced or witnessed an event that was potentially unsafe, please complete the form below and send/hand it to a Club Instructor. By submitting a report, you will help identify unsound practices or facilities that may compromise the Club's safety, or ultimately, the safety of Club members. If you have any questions regarding this reporting system, please contact a Club Instructor.

Location: **Date:** **Time:**

Fully Describe the Occurrence:

Reporter's Recommendations for Corrective Action (if any):

When completed, please scan/photo this form and sent it to a Club Instructor by text or email.

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motueka.aeroclub@gmail.com

Identification Number: (Assigned by Club Instructor)

Name: (Your name will be kept confidential)

Please provide your name so that we can clarify any information you have submitted. Once a Club Instructor has investigated the report, this tear off strip will be returned to you with a brief report on what remedial action has been taken to prevent recurrence of this event. **No record of your name will be kept. Use the identification number for all subsequent communications with the Club Instructor.**

Identification Number: (Assigned by Club Instructor)

9 February 2026